

NOTICE OF MOTIONS for Conference 2019



National Council of
Women of New Zealand
Te Kaunihera Wahine o Aotearoa

Issued to NCWNZ members on Friday 19 July 2019

The NCWNZ Conference is an annual event and makes a number of decisions and approvals to guide the organisation. This year the conference will be held on Friday 30 August and Saturday 31 August at the National Library of New Zealand, Te Puna Matauranga o Aotearoa in Wellington.

Friday will be a members-only day, covering these motions below and remits. Saturday will be a public day, and include keynote speakers, seminars and development sessions.

Members must register for Conference online: <https://ncw2019.lilregie.com>

These motions were issued on 31 May to members in draft, requesting feedback by 28 June. There are some changes the Board has made based on this feedback, and they have been re-ordered to follow the Day 1 programme.

Background to meeting

The core business of Conference is noted in By Law 4 of our Constitution:

By Law 4

The business of the Conference shall comprise, in no particular order:

- a. Minutes of the previous Conference;*
- b. Annual Report of the Board;*
- c. Reports from Standing Committee Convenors;*
- d. Acceptance of audited Financial Statements;*
- e. In every even-numbered year, the election of the Board and Standing Committee Convenors. The elections shall take place on the second day of Conference;*
- f. Remits/Motions of which notice has been given;*
- g. Notices of urgent motions of which 24 hours' notice has been given, and for the inclusions of which two thirds of those present and entitled to vote have agreed.*
- h. Setting of subscriptions and levies;*
- i. Ratification of the membership of new NOM Members; and*
- j. General business.*

Motions for Conference

These motions are **not** subject to change on the day. Any motion moved by the chair of the meeting, does not require a seconder (point 9 in the meeting procedures).

Motion 1: Appointment of Conference 2019 roles

THAT the 2019 Conference appoints the following people to these roles:

- *Time Keeper - (x 1 person TBC)*
- *Tally Clerks - (x 3 people TBC)*
- *Chief Tally Clerk - (x 1 person TBC)*
- *Resolutions Committee - Pip Jamieson, Christine Low, Beryl Anderson*
- *Procedural Advisor – (x 1 person TBC)*
- *Scrutineers - (x 3 people TBC)*
- *Minute Taker – Judene Edgar*

Mover: Vanisa Dhiru, President

Notes:

The Board will be seeking volunteers for the roles marked in red before Conference.

Motion 2: New Nationally Organised Members (NOMs)

THAT the following organisations are ratified as a Nationally Organised Member (NOMs) of NCWNZ.

- *Multicultural New Zealand (New Zealand Federation of Multicultural Councils)*
- *Dignity NZ*
- *New Zealand Central Indian Association*

Mover: Vanisa Dhiru, President

Notes:

In accordance with Rule 7.3, the Board has approved applications above and recommend them for ratification at Conference as Nationally Organised Members (NOMs).

Motion 3: Conference 2018 Minutes

THAT the 2018 Conference minutes for the National Council of Women New Zealand Incorporated be received and be confirmed as a true and accurate record.

Mover: Vanisa Dhiru, President

Notes:

These minutes will be available in the Conference 2019 papers.

Motion 4: Annual report 2018/19

THAT the 2018/19 Annual Report and attachments for the National Council of Women New Zealand Incorporated be accepted.

Mover: Vanisa Dhiru, President

Notes:

This report will be available in the Conference 2019 papers, including reporting from Standing Committee Convenors.

Motion 5: Finance reports 2018/19

THAT the 2018/19 Annual Performance Report (including Statement of Financial Performance and Statement of Financial Position) for the National Council of Women New Zealand Incorporated be accepted.

Mover: Lisa Lawrence, Vice President

Secunder: TBC

Notes:

These reports will be available in the Conference 2019 paper pack.

Motion 6: Appointment of Auditor for 2019/20

THAT the 2019 Conference delegate the Board seek three quotes, one from the current audit firm Moore Stephens Markhams, for the 2019/20 audit of the National Council of Women New Zealand Incorporated.

Mover: Lisa Lawrence, Vice President

Secunder: TBC

Notes:

NCWNZ's charitable status requires that our accounts be audited. Moore Stephens Markhams has been our auditor for several years and worked with us in the past months for our reporting. The Board recommends we seek comparative quotes for this work, as the current cost for these services is in the range of \$9,800 and \$10,300 excl GST. The Board believes we should be prudent in seeking the best quote for this work.

Motion 7: Appointment of Honorary Solicitors for 2019/20

THAT the Buddle Findlay are approved as NCWNZ's Honorary Solicitors for the 2019/20 year.

Mover: Lisa Lawrence, Vice President

Secunder: TBC

Notes:

Securing the services of an honorary solicitor is good practice. The Board have used pro bono services from Buddle Findlay since 2016. They have provided pro bono services for our constitutional changes and interpretation, and support for tenancy agreement reviews.

Motions for Member Fees from 1 April 2020

Motion 8: Branch Capitation Fees from 1 April 2020

THAT the 2019 Conference authorises branches to pay capitation fees pro rata for new Branch members during 2020/2021 as follows:

- *Between 1 April - 31 September 2020*
 - *Branch Representatives from LOMs and NOMs, \$70*
 - *Waged Branch Individual and Corresponding members, \$70*
 - *Unwaged Branch Individual and Corresponding members, \$35 (e.g. unemployed, students, seniors)*
 - *Branch Life Members, \$35*
- *Members who join after 1 October 2020 may be charged half the above fee.*

Mover: NCWNZ Board

Secunder: TBC

Notes:

The Board indicated a likely increase in 2019/20 for this category of membership at Conference 2018.

Motion 9: National Individual Member (NIM) fees from 1 April 2020

THAT the 2019 Conference authorises National Individual Members (NIMs) to pay capitation fees pro rata for new Branch members during 2020/2021 as follows:

- *Between 1 April - 31 September 2020*
 - *Waged National Individual Members, \$70*
 - *Unwaged National Individual Members, \$35 (e.g. unemployed, students, seniors)*

Members who join after 1 October 2020 may be charged half the above fee.

Mover: NCWNZ Board

Secunder: TBC

Notes:

The Board indicated a likely increase in 2019/20 for this category of membership at Conference 2018.

Motion 10: Nationally Organised Member (NOM) fees from 1 April 2019

THAT the 2019 Conference authorises National Organised Members (NOMs) to pay annual membership fees to NCWNZ in 2020/2021 as follows:

- *Between 1 April - 31 March 2021: \$100*
- *Members who join after 1 October 2020 may be charged half the above fee.*

Members will also be encouraged at the time of annual renewal to offer a fee higher than \$100 to be invoiced.

Mover: NCWNZ Board

Secunder: TBC

Notes:

The Board proposed a member fee increase for NOMs at Conference 2018, based on a sliding scale that they thought fairly recognised the size and financial resource of our largest members. This motion was lost. Discussion noted the Board did not conduct sufficient consultation with NOMs on the proposed change.

A survey was issued to NOM members in May to seek feedback on a suitable fee price and structure. The majority of respondents preferred a \$100 fee and option to be invoiced more.

Should Nationally Organised Members join part-way through the year, they may be charged a pro rata for the remainder of their first year, and then pay a complete fee on the following universal membership date.

Motions for National Life Membership

These motions will be voted by secret ballot

Motion 11: New National Life Member

THAT Rae Duff be ratified as National Life Member of NCWNZ.

Mover: Wellington Branch

Seconded: Hutt Valley Branch and Graduate Women New Zealand

Rationale:

NCW Wellington Branch, supported by NCW Hutt Valley Branch and Graduate Women New Zealand, endorses the following nomination:

Rae Duff has contributed significantly to NCWNZ, and to the promotion of women's rights and education at local, national and international level over many years. She joined the Wellington Branch of NCWNZ in 2002 as a delegate for Graduate Women. Rae became Education Standing Committee Convenor from 2008 until 2012. She was elected to the Board as First Vice President of NCWNZ from 2012 until 2014 and National President of NCWNZ from 2014 until 2017.

During her Presidency, Rae led the preparation and publication of the white paper *Enabling Women's Potential* resulting in the Gender Equality strategy being progressed by the organisation today. She led the organisational change, including the introduction of individual membership considered essential for NCWNZ to survive in the current age and by giving countless interviews and presentations to Branches and the media throughout New Zealand. Rae was also instrumental in introducing a new inclusive process for the preparation of NCWNZ's Alternate Reports to CEDAW in 2012 and 2018. She attended and presented papers at the UN Commission on the Status of Women annual fora in New York from 2014 to 2017. She led the New Zealand delegations at the Asia and Pacific Regional meetings of the International Council of Women (ICW) and the ICW triennial conferences in Turkey and Taiwan.

Rae continues her passion for NCWNZ and is currently the Treasurer of the Wellington Branch and a member of the Parliamentary Watch Committee.

Rae's involvement with NCWNZ began as a result of her long service as a member of Graduate Women New Zealand and Graduate Women International from 1985. She served as Wellington Branch President, National President, and as Education Committee Convener of Graduate Women International. She is presently on the Board of Graduate Women International as the Vice President responsible for Legal and Governance. At a local level, she manages the finances of the Graduate Women Wellington Charitable Trust and has been Academic Dress Convenor since 2009.

Rae was made a Member Emerita of GWNZ in recognition of outstanding service in 2012 and an Officer of the New Zealand Order of Merit ONZM for services to women and education in 2017.

NCW Wellington Branch now wishes to acknowledge Rae's long and significant service to NCWNZ by awarding her Life Membership of the organisation.

Notes:

According to clauses 8.8 - 8.11 of the Constitution,

- 8.8. A National Life Member may be nominated by the Member's Branch, or NOM or by the NCWNZ Board.
- 8.9. Conference may vote by a two-thirds majority of those present and entitled to vote to confer National Life Membership on an individual who has rendered distinguished service to NCWNZ at national and/or international level, over and above the performance of the duties of elected office.
- 8.10. Every National Life Member shall be entitled to speak and to vote at Conference and in the Branch of which she is a Member (if applicable).
- 8.11. A National Life Member shall not be required to pay subscriptions.

The NCWNZ Board fully endorse the following nomination.

Motion 12: New National Life Member

THAT Beryl Anderson be ratified as National Life Member of NCWNZ.

Mover: Hutt Valley Branch

Second: Christchurch Branch, Hamilton Branch, Southland Branch, Auckland Branch

Rationale:

Beryl Anderson first joined NCWNZ in Rotorua in 1989 and was a member to 2000. She served as Branch President from 1995 – 1998.

Beryl became a member of Hutt Valley branch in 2001, and has been on Branch Executive since 2005. She served as Treasurer from 2005 – 2010, and currently is the Vice President and a Life Member of the Hutt Valley Branch.

Beryl is always willing to give members the benefit of her considerable knowledge of NCWNZ. She takes an active part in Action Items and branch discussions. She has worked on the Trust Deed for Lower Hutt SHE Trust. She is currently Treasurer and Trust member.

Beryl was elected as Secretary to the NCWNZ National Board in 1998, a position she held until she was elected National President in 2002, and served as Immediate Past President in 2004.

Beryl has served on Parliamentary Watch Committee for many years - as a member 2004-2005, as Convener 2005–2010 and then reappointed as Parliamentary Watch Convener in 2014, a position she currently holds. She has presented many well-written high-quality submissions on behalf of

NCWNZ to Parliamentary Select Committees, as one way to influence positive change to the status of women in NZ.

Beryl has been Procedural Advisor and a member of Resolutions Committee at numerous NCWNZ Conferences.

Beryl has a consummate understanding of NCWNZ processes, the NZ legislative processes and the UN CEDAW process. She has presented NGO reports to the CEDAW Monitoring Committee, 2007, 2012 and in 2018; and helped facilitate alternate reports to CEDAW that were reported in 2003, 2007, 2012, 2018.

Beryl led the delegation to International Council of Women Triennial Meeting, Perth 2003. She was a member of delegation to Kiev meeting 2006 and Jakarta inter-regnum 2008.

Beryl has served as Treasurer of the committee organising IWD breakfasts.

Over the years, Beryl has represented the branch at various government, local government and women's organisations events.

This year she was made an Officer of the New Zealand Order of Merit ONZM at the Queen's Birthday for services to women.

Notes:

Please see Constitutional clauses above. The NCWNZ Board fully endorse the following nomination.